Keith Knight

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Career Objective

To obtain a Professional Position within your company.

Work Relevance/ Experience

John DeereWaterloo,Iowa December 20th, 2015- September 2018

Material Handling Supervisor

* Experience with SAP, WMS
* High level of communication with all Production Managers and Supervisors
* Worked with suppliers to resolve quality of parts and packing issues
* Daily communication with Dispatch for all inbound and outbound loads
* Conducted internal audits on parts
* Worked with MS and IA to resolve parts discrepancies
* Successfully managed Material Handlers in 3 DB-LPB runs
* Conducted daily start up meetings- Daily safety and scheduling issues
* Identified and implemented improvement to warehouse receiving process to reduce inaccuracies and lost loads
* Trained new employees
* Created training and Power Point Presentations for new hires

Penford Products Co. Cedar Rapids, Iowa March 14th, 1994 – Present

Process Specialist – Starch Services Wet and Dry

* Supervised handling of PSM chemicals in the plant
* Maintain production with regards to OSHA regulations
* Maintain production with regards to EPA regulations
* Conducted monthly safety meetings and training
* Helped control the process and process improvement for waste water discharge to sewer.
* Maintain customer e-mails throughout the day regarding any inquiries of products and resolving any issues they may have.
* Managed 30+ production employees in day to day plant operations.
* Assisted with BRC and AIB annual audits
* Supervised production of all the plant starch production dryers
* SOP update and audits
* New standards for combustible dust regulations
* General plant housekeeping standards

Warehouse Manager

* Managed warehouse and packaging operations within the plant
* Inventory audit and control
* Contact with inbound and outbound loads
* Documentation
* PIT forklift training

Production Scheduler

* Scheduled production for the plant to meet customer orders
* Entered customer orders
* Scheduled rail cars in/out of plant for daily switch
* Export Coordinator for export orders and documentation
* Scheduled the reproduction of off-spec material to capture lost cost and reduce non-sellable inventory
* Worked with purchasing and procurement for raw inventory demands and supplies
* Coordinated scheduling with outside warehouses for toll manufacturing
* Inventory control and audits of outside warehousing
* Worked closely with outside sales on customer special needs for production
* Invoice billing

Facility Manager

* Oversaw entire plant operations
* Operational decision troubleshooting
* Responsible for decision making on off-shifts and holidays and weekends
* Assisted area department managers on operational goals
* Regulatory compliance of plant operations
* Production employee scheduling and making weekly employee schedules
* Ethanol production and plant utilities operations
* Scheduled production for the plant to meet customer orders
* Entered customer orders
* Scheduled rail cars in/out of plant for daily switch
* Export Coordinator for export orders and documentation

Education

High School Diploma Lourdes Academy 1989 (Oshkosh, WI.)

United States Navy (1989 – 1994)

Work place skills and training

PSM training

PIT forklift training and performance

LOTO

Confined space

HACCP

AIB International course

BRC training

Computer Skills

Experience in operating computers and programs, Microsoft Office: Word, Power Point, Excel and Internet and E-Mail. IMMPOWER database (work orders) and inventory control.

References

Eric Tupper–Ingredion

Cedar Rapids, Iowa

(319)329-0407

Dick Chase –Penford Products (retired)

Cedar Rapids, Iowa

(319)365-8638

Collin Peterson - Ingredion

Cedar Rapids, Iowa

(319)450-3274